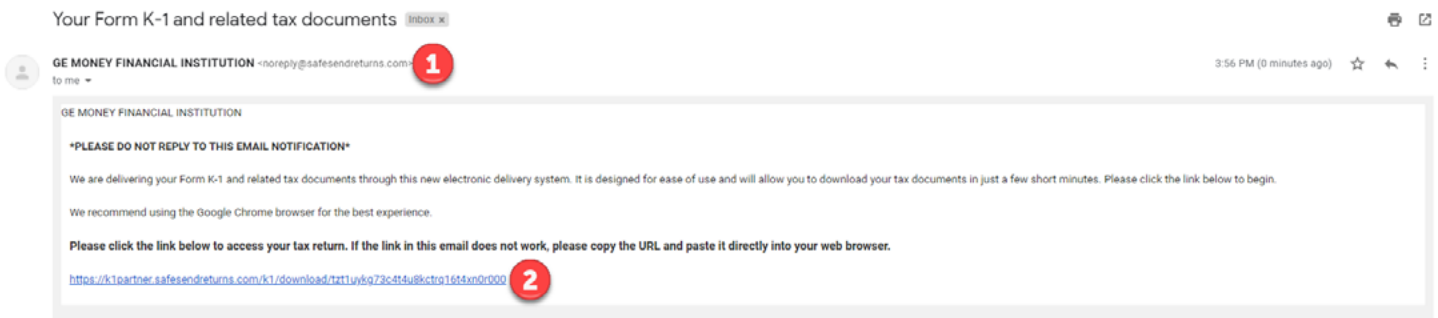
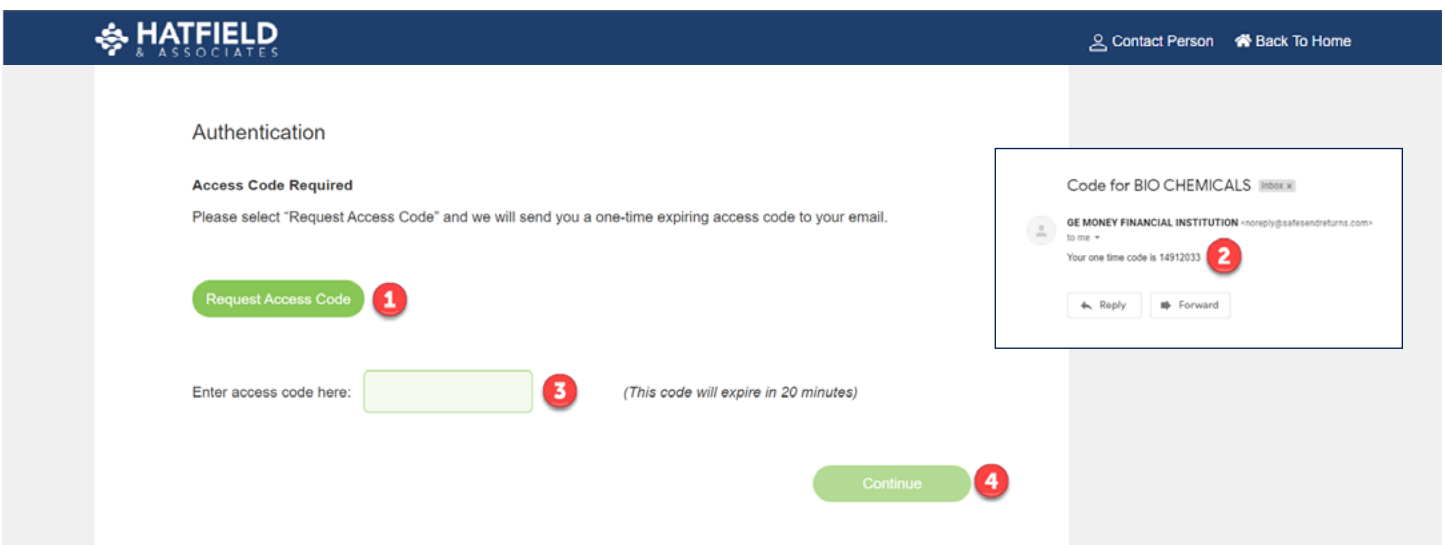


K-1 Recipient Quick Reference Guide

1. You will receive an email from noreply@safesendreturns.com.
 - a. We recommend that you add this email address to your email client's safe sender list to avoid these notifications going into a spam/junk folder.
 - b. The name of the entity sending you the K-1 package will appear in front of the email address.
2. Click on the link in the email.



1. Click **Request Access Code**.
2. You will receive an email or text notification with a one-time code.
 - a. Copy the access code and go back to the Authentication screen.
3. Paste or type the access code into the requested field.
4. Click **Continue**.



1. Click **I Agree** to consent to receive your K-1 package electronically.

K-1 CONSENT

Pursuant to IRS guidelines (Revenue Procedure 2012-17), we must now gather your explicit consent to electronically provide documents with tax information (K-1s).

IF YOU AGREE

1. You consent to receiving your tax information (K-1) electronically.
2. This is a onetime consent that only applies to the current tax season. Future deliveries of tax information will require an additional consent.
3. Your tax information will be available through the end of the calendar year.
4. Contact your provider with any updates to your contact information.
5. All tax information is provided in PDF format. A PDF viewer will be needed to open and view your

IF YOU DECLINE

1. You do not consent to receiving your tax information (K-1) electronically.
2. Your Provider will be notified that you are requesting a paper copy of your tax information.
3. Your decline of consent applies to this tax season only. Future deliveries of tax information will require additional decline if you so choose.

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DECLINE I AGREE

1. Click on the **download icon** to download the K-1 package.
2. (Optional) Click on the download icon to download the partner's instructions for Schedule K-1.

GE MONEY FINANCIAL INSTITUTIONTax year: 2019 BIO CHEMICALS ▾

Your 2019 Tax Documents

Please select a file to download

📄 BIO CHEMICALS K-1 Package 📄 1

📄 Partner's Instructions for Schedule K-1 (Form 1065)(2019).PDF 📄 2

Disclosures

1. **Paper statement:** The Schedule K-1 will be furnished on paper if you do not consent to receive it electronically.
2. **Scope and duration of consent:** Consent will be requested every time a Schedule K-1 is delivered to you electronically.
3. **Post-consent request for paper statement:** If you would like to request a paper copy of your Schedule K-1 after you have already consented to electronic delivery, you must provide a written request via mail, email or fax.
4. **Withdrawal of consent:** You may withdraw your consent by providing a written request (electronically or on paper). The withdrawal of consent will take effect the day after it is received. Your withdrawal request will be confirmed in writing (electronically or on paper) within 7 business days.
5. **Notice of termination:** We will cease furnishing your K-1's electronically if you no longer entitled to receive a K-1 from the partnership or corporation.
6. **Updating information:** Please submit any change in contact information via mail, email or fax.
7. **Hardware and software requirements:** Your Schedule K-1 is being delivered in .PDF format. You will need a .PDF reader or editor (such as Adobe Reader) to open and view the file. The files will remain available on this website in accordance with our tax preparers document retention policy, which is normally a minimum of 1 year. The Schedule K-1 may be required to be printed and attached to a Federal, State or Local income tax return.

Toll-free (855) 818.3552 | support@safesend.com | safesend.com ●●●●

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